

## Signature/Logo Digitization Authorization Form

The below information is required to authorize FIS to digitally reproduce images for your company. Please complete each field with **black** ink only and constrain your signature to the box dimensions below as any portion outside the box will not be digitized. In addition, FIS requires a high-quality scan (300 dpi or higher) of the Signature/Logo Digitization Authorization Form for proper imaging. This scan must be in PDF file format and the file name must include the name of the person that signed the document. For example; if John Doe signed in the signature box, the file name must be, "John\_Doe.pdf". One form is required per signer. Please submit your completed high-quality scanned forms via email to [FIS.Implementations@fisglobal.com](mailto:FIS.Implementations@fisglobal.com) or to the Implementation-Conversion Analyst assigned to your request. Thank you.

### ***Signer Information:***

Name: Larry St Jean

Title: Accounts Payable Coordinator

Company: Massillon City School District

Address: 930 17<sup>th</sup> Street NE  
Massillon, OH 44646

Phone: (330) 830-3900 ext. 50120

Email: lstjean@massillonschools.org

**Signature to be digitized: Complete with black ink only and stay within box constraints**

**Please Note: Any portion of the signature that is outside the box constraints will not be digitized**

**Signature**

Larry R. St. Jean

**Printed Name**

Larry R. St. Jean